



## Discount for Multiple Attendees

<b>Discounts for attendees from the same company</b>	<b>Early Bird Rate (Payment received 3 weeks prior to the start of the seminar)</b>	<b>Regular Rate (Payment received less than 3 weeks prior to the start of the seminar)</b>
1 <sup>st</sup> Attendee	Early Bird rate	Regular Rate
2 <sup>nd</sup> -10 <sup>th</sup> Attendee	Get a 10% discount off of the Early Bird Rate	Get a 10% discount off of the Regular Rate
11 <sup>th</sup> -20 <sup>th</sup> Attendee	Get a 20% discount off of the Early Bird Rate	Get a 15% discount off of the Regular Rate

## Refund/Cancellation Policies

If you cancel two (2) weeks prior to the start of the seminar (10 business days), we will refund your registration payment minus a \$100.00 processing fee.

If you cancel three (3) to ten (10) business days prior to the seminar, we will refund 50% of the registration fees paid.

If you wish to cancel less than three (3) business days before the seminar there is no refund except in the case of travel and medical emergencies.

Substitutions can be made at any time at no charge.

If you want to reschedule your training, we will apply the full registration paid towards a future seminar(s) with no penalties or processing fees.